

**BOARD OF COUNTY COMMISSIONER'S
AGENDA FOR THE REGULAR SCHEDULED MEETING OF**

**MONDAY, JUNE 24 2013
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200
NORMAN, OKLAHOMA 73069**

Prayer and Pledge of Allegiance

- A. Meeting called to order.**
- B. Quorum call.**
- C. Approve, Amend, or Modify the Minutes:** of the Regular Meeting of June 17, 2013.
- D. Old Business: Discussion, Consideration, and/or Action regarding the following:**
 - 1. Bid #SHE-1616** – Non-Encumbered Contract for Shower Curtains for the Cleveland County Detention Center. The bid term will be from bid award date through June 30, 2014.
 - 2. Bid #EB-1617** – One-Year (1) Non-Encumbered Contract for the Printing of Election Ballots for the Cleveland County Election Board. The bid term will be from July 1, 2013 through June 30, 2014 with the option to renew on (1) more year.
- E. Items of Business: Discussion, Consideration and/or Action regarding the following:**
 - 1. Resolution** in appreciation of Cleveland County North Carolina County Commissioners and its residents for continued support of Cleveland County Oklahoma.
 - 2. Rescind & Re-Award** the following items from Harvey Sales Janitorial Supplies on Bid #SHE-1613:
 - a.** 43”X48” Trash Bags, Opaque, 14-16 mic Natural Liner, 56 gal, page 4, awarded at \$16.80. The price should be \$22.00.
 - b.** 33”x40” Trash Bags, 14-16 mic Natural Liner, page 4, awarded at \$13.20. The price should be \$19.11.
Awarded in 6-10-13 Commissioners Meeting.
 - 3. Rescind & Re-Award #SHE-1612** – Rescind awarded Inmate Sandals to Justice Packaging and Re-Award to ICS Jail Supplies, Inc. per bid summary. Justice

Packaging bid a PVC type sandal and the bid called for an EVA type sandal. ICS Jail Supplies, Inc. bid an EVA sandal and was the low bidder for the EVA sandal.

4. **Resolution for Cleveland County** to execute the agreement establishing the Association of County Commissioners of Oklahoma Self-Insurance Group and the Intent to Participate in ACCO Self-Insurance Group in the amount of \$330,719.00 for the period July 1, 2013 through June 30, 2014.
5. **Agreement** between Cleveland County and Del Nero Communications Management for wireless service. The agreement is from July 1, 2013 through June 30, 2014:
 - a. District #1 at \$100.00 per month
 - b. District #2 at \$50.00 per month
 - c. District #3 at \$50.00 per month
6. **Lease Agreement** made between Cleveland County District #2 and Del Nero Communications for space on tower located at 6706 E. Alameda and wall space in building located at the base of tower.
7. **Amendment No. 3 of the Operating Agreement** between the Cleveland County Sheriff’s Office and ARAMARK Correctional Services, LLC for the management of the food service operation at the Cleveland County Detention Center for the period July 1, 2013 through June 30, 2014.
8. **Approval of the Annual Maintenance Agreement** between Global Software and Cleveland County Sheriff’s Office in the amount of \$38,250.00 for the period July 1, 2013 through June 30, 2014.
9. **Approval of Contract** between Cleveland County Board of Commissioners on behalf of Cleveland County Sheriff’s Department and Nixle LLC for access, usage and maintenance of products known as “TIP WATCH and NIXLE CONNECT” in the amount of \$4,995.00 for the period July 1, 2013 through June 30, 2014.
10. **Contract Renewal** between the Cleveland County Sheriff’s Department and ESW Correctional Healthcare LLC, an Oklahoma Limited Liability Company for Medical Staffing and Administration in the F.DeWayne Beggs Detention Center from July 1, 2013 through June 30, 2014.
11. **Approval of Contract** between the Cleveland County Sheriff’s Office/S-Cap Program and Elizabeth P. Jones for the period July 1, 2013 through June 30, 2014 in the amount of \$3,500.00 per month to be paid semi-monthly. Services include training of incarcerated women, complete mental health overviews and maintaining program evaluations.
12. **Approval of Contract** between the Cleveland County Sheriff’s Office/S-Cap Program and Lisa Lewis for the period July 1, 2013 through June 30, 2014 in the

amount of \$2,000.00 per month to be paid semi-monthly for 30 hours per week. Services include assisting S-Cap staff as needed on projects relating to the Program’s success.

- 13. Approval of Contract** between the Cleveland County Sheriff’s Office/S-Cap Program and Jennifer Walker Smothers for the period July 1, 2013 through June 30, 2014 in the amount of \$3,000.00 per month to be paid semi-monthly. Services include training of incarcerated women, complete mental health overviews and maintaining program evaluations
- 14. Approval of Annual Maintenance Agreement** between the Board of Cleveland County Commissioners on behalf of the Cleveland County Treasurer and Stanley Security Solutions on Closed Circuit Television/Security System within the Treasurer’s Office for the period July 1, 2013 through June 30, 2014 in the amount of \$900.00.
- 15. Approval of Agreement** between the Cleveland County Health Department and NorthHaven Church to provide a location and support services for the Early Foundation Replication Project for the period July 1, 2013 through June 30, 2014 in an amount not to exceed \$2,806.00.
- 16. Contract** between the Cleveland County Health Department and Miranda Steffen to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$14.00 per hour for coordination services and \$0.565 per mile as per the State Travel Reimbursement Act not to exceed \$13,831.00. This contract is to be effective July 1, 2013 through June 30, 2014.
- 17. Contract** between the Cleveland County Health Department and Videsha Marya to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$12.00 per hour for coordination services and \$0.565 per mile as per the State Travel Reimbursement Act not to exceed \$14,333.00. This contract is to be effective July 1, 2013 through June 30, 2014.
- 18. Contract** between the Cleveland County Health Department and Julie Brown for services as a teaching assistant for the Early Foundations Replication Project for the period of July 1, 2013 through June 30, 2014. The Health Department will pay \$10.00 per hour for teaching assistant services and \$0.565 per mile as per State Travel Reimbursement Act not to exceed \$9,713.00.
- 19. Resolution** to declare surplus and junk H600-2 White Microwave from the County Assessor’s Office.

20. Resolution For Disposing of Equipment in the Judge’s and Court Clerk’s Office declaring surplus and trading the following state computer equipment:

- a. L218.190 Printer HP LJ2430 SN/CNGJF28802
- b. J220.521 Computer HP DC7900 SN/MXL9100WST

21. Approval of Allocation of Alcoholic Beverage Tax in the amount of \$34,172.76.

22. Approve the May 2013 Monthly Report of the following Officers:

- a. Jim Williams, County Election Board Secretary
- b. Tammy Belinson, County Clerk
- c. Rhonda Hall, Court Clerk
- d. Jim Reynolds, County Treasurer
- e. David Tinsley, County Assessor
- f. David Tinsley, County Assessor
- g. Shari Kinney, Health Department

23. Approve the following Cash Fund Appropriations:

a.	Co. Assessor’s Revolving Fund	\$	70.00
b.	Bridge Capital Improvement Fund	\$	42.48
c.	Co. Bridge and Road Improvement Fund	\$	56,872.76
d.	Co. Commissioners Bldg. Fund	\$	27.76
e.	Co. Clerk’s Lien Fee Fund	\$	4,749.25
f.	Co. Clerk’s Preservation Fee Fund	\$	27,682.04
g.	Child Abuse Prevention Fund	\$	733.20
h.	Court Clerk Revolving Fund	\$	12,969.25
i.	DA Incarceration Costs Fund	\$	836.69
j.	Co. Fair Board Fund	\$	13,880.50
k.	Highway Unrestricted Fund	\$	1,518,615.16
l.	S.T.O.P. Violence Against Women Grant Fund	\$	2,706.00
m.	Sales Tax Fund	\$	641,132.38
n.	Co. Sheriff Commissary	\$	39,962.22
o.	Sheriff Courthouse Security Service Fee Fund	\$	3,422.51
p.	Co. Justice Center	\$	299,145.56
q.	Co. Sheriff Federal Share Revenue Fund	\$	8.96
r.	Co. Sheriff Revolving Fund	\$	164,204.88
s.	Co. Sheriff Service Fees Fund	\$	76,295.53
t.	Co. Sheriff Jail Fund	\$	6,703.48
u.	Co. Treasurer’s Certification Fee Fund	\$	5,150.00
v.	Drug Court Revolving Fund Adult	\$	1,726.38

24. Approval of the Certificate of Requesting Officers on Blanket Purchase

Order Numbers:

13-0009	F2	13-3274	SL2	13-0034	T2A
13-0013	F2	13-3480	CCJC2	13-0037	T2A
13-0197	C2	13-3670	E2	13-0040	T2A
13-0260	B2A	13-4324	CCJC2	13-0497	T2A
13-0399	E2			13-0571	T2A
13-1095	C2			13-0614	T2A
13-1513	C2			13-0617	T2A
13-2764	H2			13-0619	T2A
				13-1720	T2A
				13-3360	T2A
				13-4846	T2A
13-0365	MD1C				
13-0375	MD2				
13-2655	MD1C				
13-5340	MD1C			13-4356	CFB2
13-5367	MD2				

25. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 12/13

a.	General Fund	\$	710,344.25
b.	Highway Fund	\$	127,159.54
c.	Health Fund	\$	23,990.50
d.	Sheriff Service Fee Fund	\$	25,822.00
e.	Sheriff Commissary Fund	\$	3,855.79
f.	Sheriff Courthouse Security Service Fee Fund	\$	3,993.78
g.	Sheriff Revolving Fund	\$	55,560.04
h.	Sheriff Cleveland County Justice Center Fund	\$	81,074.67
i.	Treasurer Certification Fee Fund	\$	473.39
j.	County Clerk Lien Fee Fund	\$	2,735.10
k.	County Clerk Preservation Fee Fund	\$	28,297.94
l.	Fair Board Fund	\$	571.86

F. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

G. Commissioner’s Discussions regarding County Business:

1. Road Districts

- 2. General County issues or business

STATE OF OKLAHOMA
COUNTY OF CLEVELAND
FILED FOR RECORD

6-20-2013 at 3:00PM
JAMMY BELISON, County Clerk
By *Jacob McKiddy* Deputy

H. Public Comment:

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify item they wish to speak about.)

I. Adjourn.

Date & Time Posted: 6-20-13 3:00pm County Clerk: *Jammy Belison*
by *Jacob McKiddy*
Deputy